

# Safety Leadership Cards

The Safety Leadership Cards below are designed to be cut-out and carried by all managers who want to improve safety and health in the workplace.



## Safety Leadership: From Principle to Action!

"Managers are responsible and accountable for safety and health performance."

### Principle 2 of worldsteel's Safety and Health Principles Guidance Book

This pocket card has been developed in order to turn principle 2 of worldsteel's Safety and Health Principles into concrete actions. It is intended for managers who want to improve safety and health in the workplace. Below, you will find a list of seven practical tips you can follow in order to raise employees' safety awareness.

1. **Be visible on the shop floor.**
2. **Set an example.**
3. **Practice shop-floor audits on a regular basis.**
4. **Recognise and reinforce safe behaviours.**
5. **Demonstrate commitment to changing at-risk behaviours.**
6. **Identify key points for improvement.**
7. **Be rigorous with follow up.**



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1. **Be visible on the shop floor.**  
Talking with people about safety on the shop floor will help to demonstrate leadership's commitment to safety. It allows you to cultivate an open and trusting relationship with employees. You will earn credibility.
2. **Set an example.**  
As a manager, your words and actions have a significant impact on your employees. Always act as an example and "do what you say." Always wear the required PPE. Do not take shortcuts and always follow all the procedures that are in place. If you are a front-line leader or the direct supervisor of a team, try to spread the health and safety information yourself. Your Health and Safety department will support you and provide you with all the necessary documents.
3. **Practice shop-floor audits on a regular basis.**  
Shop-floor audits are a powerful tool to change the mind-set of your operators. The audits should consist of a constructive discussion. They should not be perceived as an opportunity for punishment. Stay open and positive. Try to use open-ended questions.
4. **Recognise and reinforce safe behaviours.**  
When you notice safe behaviours, reinforce them. Encourage employees with your personal recognition.
5. **Demonstrate commitment to changing at-risk behaviours.**  
If you identify at-risk behaviours, you must stop and correct them. Talk to employees about their behaviour. Were they aware of the risks encountered? Ask why they decided to adopt at-risk behaviour? Then try to get employees to commit to working safely by discussing the potential consequences of the observed at-risk behaviour.
6. **Identify key points for improvement.**  
Always try to clarify safety standards and expectations. Are the standards appropriate? Are there barriers preventing employees from complying with the standards? Involve employees in identifying key points for improvement.
7. **Be rigorous with follow up.**  
If you detect any issues that need correction or improvement, follow them up diligently. Corrective actions in the field of safety and health should always take priority.